

POSITION DESCRIPTION

APPLY TO: John Kennedy, jkennedy@hmrtech.com or Barb Senzig, bsenzig@hmrtech.com

POSITION TITLE: Test and Evaluation Support Manager (Senior)

LOCATION: Wright-Patterson Air Force Base, OH.

POSITION STATUS: Full-Time, Exempt, Salaried

CLEARANCE: Current SECRET

ESSENTIAL AREA OF RESPONSIBILITY:

- This position provides Test and Evaluation Support at Wright-Patterson Air Force Base, OH.
- Provides T&E knowledge and experience to support systems and subsystems development, procurement and sustainment activities throughout their life-cycles, including pre/post-award project/program T&E tasks.
- Provide products and services as described below in execution of its T&E support mission.
- Possess superior fundamental knowledge, skills, and abilities as described in AFI 63-131, Modification Management.
- Provide capability to use knowledge of T&E processes to assist in the designing, planning, execution, analysis and reporting phases of T&E programs to assess the performance of aeronautical systems, subsystems, and equipment, as they progress through the various acquisition phases and milestones.
- Review/develop/update applicable program documentation for T&E management relevant requirements across the full spectrum of actions required to award contracts and accomplish test program execution, to include, but not be limited to, tasks related to pre-award documentation, evaluation criteria development, contractor proposals evaluation, post-award documentation actions, TEMPs, and Certification to Dedicated Operational Testing documentation.
- Perform an advisory role, as required, for program source selections on all T&E management related requirements. Support project team meetings, working groups, and reviews as needed.
- Provide support to any Integrated Test Team activities as needed, including interaction with higher level test organizations, e.g., OSD Directorate of Operational Test & Evaluation.
- Perform material solution analyses leading up to design reviews.
- Produce or support development of draft documentation and presentation materials as requested or necessitated by programmatic constraints based on cost, schedule, and performance.
- Review, analyze, and resolve equipment interface issues.
- Assist in the determination and definition of configuration requirements.
- Review, analyze and identify potential updates to TOs and TCTOs, drawings, Engineering Change Orders, IPBs and other applicable technical data.
- Recommend and assess test data requirements necessary to meet program test objectives within program cost and schedule constraints.

- Use analysis results to recommend changes in testing techniques, procedures, and/or to identify potential areas for further investigation.
- Perform research activities to define test requirements, definition of task scope and selection of alternatives.
- Analyze test strategies to interpret, organize, execute, and coordinate assignments for projects concerned with unique or potentially controversial test requirements having a major effect on the programs.
- Provide solutions for any program test problems, issues or concerns.
- Determine the capability and availability of major DoD and civilian test resources and facilities to include planning and organizing the flight and ground testing of an aircraft, subsystems or components involving weapon system contractors, other USAF or Allied test organizations, and DoD agencies.
- Prepare, maintain, update, and review the full range of test plans and test-related (T&E strategies, requirements and objectives) documentation for adequacy, specification/performance requirement compliance, conformity with mandatory guidance, and provide recommendations as necessary for improvement.
- Perform and prepare trade-off studies and make recommendations on alternative test strategies and approaches to senior leadership.
- Assist with developing test and evaluation management plans and strategies.
- Assist with the creation and staffing of a program introduction document.
- Be able to organize and facilitate an integrated test team working group.
- Be able to write, coordinate, and staff a test and evaluation master plan.
- Be able to schedule, organize and complete an AFMAN 63-119 matrix to support an operational test readiness review.
- Assist the Government by providing advisory support for the development of test schedules for acquisition programs.
- Capable of working on high-visibility or mission-critical aspects of a given program and shall be able to independently perform the most complicated and technical support tasks relevant to all tasks in PWS that relate to functional discipline.
- Must have experience and capability to support the assigned tasks and lead journeymen and junior level support personnel.

MINIMUM QUALIFICATIONS:

- A Senior labor category has over 10 years of experience and a MA/MS degree, BA/BS Degree may be substituted with additional experience

Preferred Qualifications:

- Experience supporting programs preparing for LRIP and Production
- Must be able to effectively communicate with customer and fulfill all duties and responsibilities as listed in the contract.
- Must possess the requisite knowledge, skills, abilities, and experience to be able to self-sufficiently perform all duties and tasks in support of the Directorate or Division missions.
- Must obtain and maintain a government security clearance at the required level.
- Must be proficient in the use of Microsoft Office Applications (Outlook, Word, Excel) and other standard (Customer specified) applications.

HMRTECH is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for Employment without regard to race/ethnicity, color, religion, sex, national origin, ancestry, age, sexual orientation, gender identity, genetic information, marital status and disability (including physical or mental disability as well as pregnancy) veteran status or any other status protected by Federal State or local law.

